

MINUTES: BOARD OF TRUSTEES MEETING AL-ANON INFORMATION SERVICE OF GRAND RAPIDS AREA

March 19, 2024 6:00 – 8:00 p.m. Zoom Meeting ID: **818 5619 1624** Password: **463178**

Board of Trustees: Alison L. Chairperson; Open Secretary; Bobbi R., Treasurer., Aaron C. Communications Committee Interim Chairperson; Brenda District 20 Liaison, Karen K. District 18 Liaison

Open: Serenity Prayer, Concept Introduction from Service Manual, Introduction of Trustees and members in attendance

Board members in attendance: Alison L. Chairperson; Open Secretary; Bobbi R., Treasurer., Aaron C. Communications Committee Interim Chairperson; Brenda District 20 Liaison –

- A 2/3 quorum was present with 4 out of 5 board members in attendance.

Others in attendance: Janet O., Kelley C., Jeni B.

Housekeeping:

- Agenda items – two items were added to old business
- AISGR PPM reading: Board of Trustees Meetings, page 6

New Business:

- Vic C.'s appointment as Communication Chair was approved, 4/0. Aaron C was thanked for his service as a Board member and Communication chair. Vic C. now a member of AISGR's Board of Trustees.

Reports:

- Minutes – January 16 Membership Meeting reviewed, no corrections needed.
- Committee Reports – the business side of AISGR
 1. Treasurer – Financial and bank statement – Treasurer not ready to present
 2. Communications – no report
 3. Finance Committee, no report
 4. Policy Committee, no report
 5. Districts 20 and 18, no report

Old Business:

- Board and Membership meeting schedule for 2024. Total of 6 (3 Board and 3 Membership). More Board meetings may be needed in between.
- Financial and 501c3 committees proposed by the Chairperson at the January meeting are temporarily on hold. It was pointed out that a Finance Committee is already in the PPM. Can it serve the purpose of review, rather than a new committee. The Chairperson agreed it can.

New Business:

- 2024 Budget review/discussion prior to Membership Meeting. The treasurer discussed the 2024 Budget. Questions were raised and addressed. Revisions made. The Budget will go for Membership for approval at the May meeting. Timing was discussed for the 2025 Budget. Board review for 2025 budget at the November meeting so the Membership can approve in January of 2025.
- aisgr.org review. The Chairperson thanked the previous Website committee for their hard work on developing AISGR’s website and now proposed a hindsight review of what’s working and what’s not. What we need to do going forward.

Research: BlueHost, MIAFG.org, alanon-d39.org, Indiana-al-anon.org, elkhartareaal-anon.org and WSO connect forum were all reached out to, spoken with.

Areas reviewed:

1. Cost – money spent, how much is it going to cost to maintain this current site as is, costs going forward

Cost for the existing site:

07/24/2023	BLUEHOST.COM charge to migrate site from Ionos to BlueHost	\$149.99
07/24/2023	BLUEHOST.COM \$35.88 + \$682.20 for 3-year hosting fee	\$718.08
07/25/2023	BLUEHOST.COM one time domain aisgr.org transfer fee	\$12.99
07/25/2023	BLUEHOST.COM one time domain grafg.org transfer fee	\$12.99
07/25/2023	BLUEHOST.COM one time domain grafg.com transfer fee	\$12.99
	Total	\$907.04

Future estimated BlueHost costs:

Per Year	aisgr.org	\$18.99
Per Year	grafg.org	\$18.99
Per Year	grafg.com	\$19.99
Per Year	BlueHost – CodeGuard Basic	\$47.88
Per Year	BlueHost – SiteLock Essentials	\$95.88
	Cost per year	201.73
	WordPress Professional Hosting – per year cost (Purchased as a 3-year contract – \$971.64 due 7/21/2026)	\$323.88
7/21/2026	Total per year	\$525.61

2. Knowledge – how much time and expertise is needed with this current site. It was discussed how difficult updating the existing website is. WordPress, Elementor knowledge needed. Lots of training or existing knowledge needed. Time consuming.
3. Ease/Sustainability – The Chairperson suggested that this is not sustainable for AISGR. Currently the schedule on aisgr.org is accurate but the event schedule is not.
4. Content – what is needed, do not need to replicate what WSO already provides was not discussed at this time.

Comments from the Board::

- Ease of finding a meeting, primary audience newcomer, eventually an easily navigable Event calendar, FFSM needs to be up every month.
- Tolerance for spending money on the website. Comments included: No problem as long as it gets us the site we need. Many hands can help with the website, District 20. Is BlueHost what we need? Find someone who can help for little or no cost. How much do we have in the bank? Members are willing to help if they understand the need. If we have the money the website is a great place to spend it as long as it is easily updated.
- Board suggested another email go out the group about the open service positions – Web Editor and Secretary

The last ten minutes of the meeting were reserved for comments and questions from non-board members in attendance.

- Aaron, very willing to help new board members and feels privileged to serve.
- Janet, concerned about switching host and the cost. A lot of time to work it out. Problem is to get the website up and user friendly. With each new board things change. We have money to spend.
- Kelley offered help if needed on the website. She reminded us that we left Ionos because of hacking.
- Jeni, thank you and questions have all been answered.
- Check that Janet O. is on the meeting list.

- Next meetings:
 - AISGR May 21, 2024
 - Possible an April Board of Trustees meeting.

Comments and Questions:

Close: Serenity Prayer and Let It Begin with Me